



DEPARTMENT OF THE ARMY

6th AREA SUPPORT GROUP

UNIT 30401

APO AE 09107-0401

08 JUN 2004

AESG-CO

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 6th ASG Command Policy Letter 31, Smoke-Free Workplaces, Facilities, and School Grounds

1. REFERENCES:

a. Executive Order 13058 – Protecting Federal Employees and the Public from Exposure to Tobacco Smoke in the Federal Workplace, Federal Register, 13 Aug 97.

b. DoD Instruction 1010.15, SUBJECT: Smoke-Free DoD Facilities, 2 Jan 2001.

c. Army Regulation 600-63, Army Health Promotion, 28 Apr 96.

d. USAREUR Supplement 1 to AR 600-63, Army Health Promotion, 29 Jul 97.

2. PURPOSE: To establish policy on smoke-free workplaces, buildings and facilities in the 6th Area Support Group (ASG).

3. APPLICABILITY: This policy applies to all active duty and reserve military personnel, family members, appropriated and non-appropriated fund civilian employees, and local national personnel in the 6th Area Support Group area of responsibility (AOR). It also applies to visitors, contractors and their personnel, and personnel of other agencies or businesses who operate or visit within 6th ASG workplaces.

4. BACKGROUND: Smoking is the number one preventable cause of death for Americans. Smoking tobacco harms military readiness by increasing illness, absenteeism, premature death, and health care costs. Establishing a smoke-free environment that supports abstinence from, and discourages, the use of tobacco, will enhance readiness.

5. POLICY:

a. Commanders, supervisors, Soldiers and Army civilians will ensure that people are protected from the effects of secondhand smoke in the workplace, installation facilities and school grounds. Organizational elements within the 6th ASG AOR will ensure a smoke-free environment. Smoking is prohibited in the following areas:

(1) All DoD-occupied workplaces. Indoor designated smoking areas are prohibited.

(2) Within 50 feet of common points of entry or exit of DOD-controlled buildings.

(3) All military vehicles and aircraft and all official vans and buses.

(4) Common spaces of multiple housing areas, including Army-operated hotels. Common space includes any space within a building that is common to occupants and visitors. These areas include, but are not limited to, corridors, laundry rooms, lounges, stairways, elevators, lobbies, storage areas, and restrooms.

(5) In front of windows and building air intakes. Smokers must ensure that secondhand smoke does not drift into nearby buildings.

(6) Department of Defense Dependent Schools (DoDDS) buildings and grounds.

(7) In all child development centers and youth activity facilities. Visiting adults and staff may smoke out of the presence or view of children in designated smoking areas in accordance with this policy.

(8) Areas commonly used by nonsmokers. Smokers must ensure that non-smokers are not involuntarily exposed to secondhand smoke in using public sidewalks, visiting workplaces and customer service organizations, and attending public events within the 6th ASG.

(9) MWR facilities. Effective 7 December 2002, all MWR facilities are smoke free.

b. Individuals may smoke in the following areas:

(1) In individually assigned family and unaccompanied living quarters.

(2) In outdoor designated smoking areas.

(3) German canteens. Areas of the canteen may be designated non-smoking. Smoking may be prohibited in designated non-smoking areas in facilities that provide areas where smoking is permitted.

c. Violation of this policy may result in adverse administrative or disciplinary actions. The penalty depends upon the nature of the violation, the status of the offender, and other relevant factors, to include input from the Civilian Personnel Advisory Center, Labor Advisor. Commanders, supervisors, military members and civilian employees are responsible for enforcing federal and Army policy regarding a smoke-free work environment.

d. The Stuttgart Wellness Center provides Tobacco Cessation Classes and individual tobacco cessation appointments to assist all community members in quitting smoking. I strongly

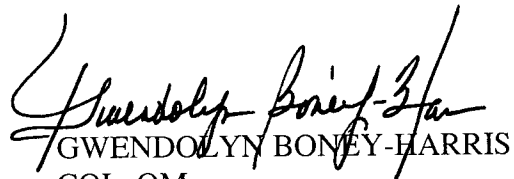
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encourage members of the 6th ASG community to utilize these programs to improve their personal health and well-being. Information regarding tobacco cessation programs in the 6th ASG is available at <http://www.stuttgart.army.mil>. Click on Services, click on Medical and Health, click on Wellness Center.

6. Optimal personal health makes each of us more effective as individuals and contributes to the mission of the Army. I encourage all members of the 6th ASG community to work together and strive for a smoke-free environment.

7. Point of contact for this policy is the Commander at DSN 421-1300.


GWENDOLYN BONEY-HARRIS
COL, QM
Commanding